

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION**

February 25, 2003

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FROM: **Robert L. McKernan**, Director
 County Museums

SUBJECT: FEDCO CHARITABLE FOUNDATION GRANT

RECOMMENDATION:

1. Authorize San Bernardino County Museum to receive \$50,000 of California Community Foundation grant funds from the San Bernardino County Museum Association (SBCMA) as reimbursement for costs related to the Museum Youth Club (MYC).
2. Authorize the County Museum to purchase an unbudgeted large capacity passenger van for the not to exceed amount of \$23,000 primarily for use in MYC activities.
3. Approve appropriations and revenue increases to the County Museum's (AAA-CCM) FY 2002/03 budget as follows (4 votes required):

<u>Object</u>	<u>Description</u>	<u>Increase</u>
2000	Services & Supplies	\$10,000
4050	Fixed Asset (Van)	\$23,000
9945	Contributions and Donations	\$33,000

BACKGROUND INFORMATION: Over the past several years, the San Bernardino County Museum has recognized the need to include younger members of the community in its programs and has aggressively sought to address this need. As a result, the Department created the Museum Youth Club. The MYC is an after school program for middle school students within the County. This program is designed to promote the idea that cultural activities can contribute to students' academic and civic growth. Under the program, middle school students meet weekly at the Museum to undertake activities in support of the Museum's mission. MYC members participate in museum learning and volunteer for museum and community activities. After school programming is provided that is creative, fun, and meaningful for teens. This programming is designed to enhance a student's performance in and out of school. The MYC currently enrolls 42 students, with a goal of eventually 100 students in the program. The content has a focus on natural history, archaeology, paleontology, and California history, tailored to correspond with the California State standards at each grade level represented in the MYI. Last year, seventh and eighth grade members engaged in projects within the Museum such as exhibit interpretation, hands-on workshops with visiting children and their families, animal care training, community outreach, Children's Fund, and mentoring with Museum staff.

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The James T. Irvine Foundation (JIF) has been the primary funding source for the MYC. The Irvine Foundation has committed \$325,000 to this program over a four-year period (FY 2002/03 is the third year of the project). County Museum received \$100,000 for each of the first two years; \$75,000 will be received for year three; and \$50,000 will be received in the fourth year (FY 2003/04). Since this grant is decreasing, and will conclude in 2004, County Museum has a need to secure additional funding to continue this program. The Department desires to maintain the MYC because studies have shown that students in after school programs have increased self-esteem and a positive attitude toward school.

Recently, representatives from the California Community Foundation (CCF) visited the County Museum site. After the visit, CCF indicated that it would be willing to provide funds to assist the MYC. The funds would be in the form of a \$50,000 FEDCO Charitable Foundation grant. However, CCF also indicated that a portion of these funds would need to be used to purchase a large capacity passenger van. The primary use of this van would be to transport MYC participants for program related activities. The van would also be available for use in other Museum programs.

Approval of Recommendation #1 would authorize the Museum to receive \$50,000 of CCF grant funds. As a requisite of this grant, funds must be awarded to and administered by a non-profit agency. Consequently, the SBCMA (a non-profit County Museum support organization) will be the recipient agency of this award. The grant funds will ultimately be received by County Museum, via SBCMA, for reimbursement of MYC costs.

Approval of Recommendation #2 would authorize the purchase of a large capacity van, as an unbudgeted fixed asset. This 15-passenger van would provide safe and reliable transportation for MYC activities at the Museum and throughout the community. A passenger vehicle of this size would enable staff to accommodate the growing number of students interested in participating in the program. The purchase of this van would be financed by \$20,000 of FEDCO grant funds and an additional \$3,000 from the JIF, which was not included in the Department's FY 2002/03 budget.

Approval of Recommendation #3 would authorize an increase to the Museum's FY 2002/03 budget. This increase is needed so the Museum will have sufficient budget authority for purchase of the van and operating expenses associated with managing the MYC through June 2003.

REVIEW BY OTHERS: This item has been reviewed as to legal form by County Counsel (Scott M. Runyan, Deputy County Counsel) on February 13, 2003, and by the County Administrative Office (Tom Forster, Administrative Analyst) on February 14, 2003. In addition, this item has been coordinated with the SBCMA.

FINANCIAL IMPACT: Approval of this item would secure a \$50,000 grant from the California Community Foundation (CCF) for use in assisting County Museum with costs related to the Museum Youth Club. \$30,000 of these grant funds would be received in FY 2002/03. Of this amount, \$20,000 would be for the purchase of a passenger van and \$10,000 would be used to offset the MYC's operating expenses during the current year. If the cost of the van exceeds \$20,000, the James T. Irvine Foundation (JIF) would provide an additional \$3,000 for the purchase.

The balance of the CCF grant (\$20,000) would be used in FY 2003/04 to offset the \$25,000 reduction in grant funds from the JIF, and would be used to fund salaries and operating expenses of the MYC.

The cost of operating and maintaining the van will be financed by the JIF grant funds. The van will be placed into the County's motor fleet. The Museum will pay a monthly charge to the Fleet Management Department for the cost of insuring and, ultimately, replacement of the van. This cost will also be financed through the JIF funds.

Cost Reduction Review: The County Administrative Office has reviewed this agenda item and concurs with the department's proposal. This action is recommended because costs related to this item will be fully funded by a grant revenue source that is not in jeopardy relative to the state budget.

SUPERVISORIAL DISTRICT(S): All.

PRESENTER: Robert L. McKernan, 798-5719.